JOIN OUR TEAM

Job Description

- Identify, implement and control all human resource systems and processes.
- Evaluate, implement and follow up on training and development programs.
- Analyze and modify compensation and benefits policies to create competitive programs.
- Create recruitment plans, interview schedules, and evaluation standards in accordance with HR methodologies and labor laws.
- Communicate and interact with employees in order to solve their problems and needs within the framework of existing laws and procedures in the organization.
- Review the performance of seasonal and annual employees.
- Identify the company's employment needs and manage the hiring process.

Requirements

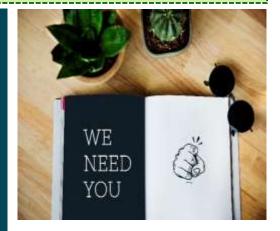
- Bachelor's or Master's degree in Human Resources Management, Executive Management, Industrial Engineering, or an MBA graduate.
- At least three years of experience in human resource management.
- Excellent verbal and written communication skills.
- Excellent interpersonal, negotiation, and conflict resolution skills.
- Excellent organizational skills and attention to detail.
- Strong analytical and problem-solving skills.
- Ability to prioritize tasks and delegate them if necessary.
- Full knowledge of employment laws and regulations.
- Having experience in businesses related to Information Technology

Employment Type

Seniority

• Full Time

Manager



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hrm@sarvrayaneh.com

